

# JSCB

## Joint Schools Construction Board

www.jscb.us

### Members:

Hon. Matthew J. Driscoll, Chair  
Mayor  
City of Syracuse

Daniel G. Lowengard  
Superintendent of Schools  
Syracuse City School District

Hon. Calvin Corriders, Treasurer  
Commissioner  
Board of Education

Dr. Ruben P. Cowart  
President and CEO  
Syracuse Community Health Center

Hon. Ned Deuel  
President  
Board of Education

Hon. Bea González  
President  
Syracuse Common Council

Hon. Laurie Menkin  
Commissioner  
Board of Education

Kenneth Mokrzycki  
Director of Administration  
City of Syracuse

Hon. Van B. Robinson  
Councilor  
City of Syracuse

Hon. William M. Ryan  
Councilor  
City of Syracuse

### Secretary to the Board:

Christine M. Fix  
Director of Intergovernmental Affairs  
City of Syracuse

### Advisory Staff:

Joseph W. Barry, III, Esq.  
Senior Assistant Corporation Counsel  
City of Syracuse

Nicholas DiBello  
Assistant to the Superintendent  
For Facilities and Construction  
Syracuse City School District

Bill Owens  
Contract Compliance Officer  
City of Syracuse

Mary Robison, P.E.  
City Engineer  
City of Syracuse

Brian Roulin  
Commissioner of Finance  
City of Syracuse

Joseph Rufo  
Chief Financial Officer  
Syracuse City School District



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### MEETING MINUTES FOR 8/9/07

**Board Members present:** Superintendent Lowengard, Ned Deuel, Bea Gonzalez, Ken Mokrzycki, Van Robinson

**Board Members absent:** Mayor Driscoll, Calvin Corriders, Dr. Ruben Cowart, Laurie Menkin, Bill Ryan

Superintendent Lowengard presided over the meeting.

Meeting minutes from 8/2/07 were accepted and put into the record.

The Secretary reported to the Board that the Architect/Engineer RFP Findings Statement had been filed with the Onondaga County Public Library on August 8, 2007.

A letter dated August 2, 2007 from Mankato Kasota Stone was distributed to all Board members.

An e-mail from Dave Standard dated August 3, 2007 regarding his opinion on a potential PLA was distributed to the Board.

The Secretary reported to the Board that John Gaal will be present at the next meeting to update the Board on PLA pre-negotiation meetings.

The Secretary updated the Board on the status of the A/E RFP and noted that she had received several requests for clarification which were being reviewed by the JSCB Advisory Staff. The Secretary also noted that a mandatory pre-submittal briefing and walk-through at each Phase 1 school had been scheduled for August 14 and 15, 2007. The JSCB Advisory Staff will provide a full report on these meetings at the August 16, 2007 meeting.

A letter from Sam Sage dated August 8, 2007 requesting a presentation to discuss ideas for the use of the school grounds was distributed to the Board. In addition, a paper by Mr. Sage titled "Syracuse School Renovation Project: A Case for Rethinking the School Grounds" was also distributed. The Board decided to review the materials and make a determination on a presentation by Mr. Sage at the August 16, 2007 meeting.

The Secretary informed the Board that the Mackenzie Hughes law firm was moving forward with contract negotiations with Gilbane. An initial meeting has been scheduled for August 14, 2007 and the Board will be updated on the status of the negotiations at a later meeting.

Bill Owens made a presentation regarding the number of requests for M/WBE certification he has received since the beginning of this project. He noted that in the last year 59 companies have received certification and that there are 172 total companies certified by the City.

The Board was updated on the status of the financial plan. Susan Schmelzer of First Albany Capital confirmed by e-mail that she had completed researching the School District's available building aid reimbursement from the SED website and would be meeting with Joe Rufo to gather building aid reimbursement data on certain outstanding issues. After that the financial team will be setting up a meeting with SED to confirm their data and discuss any outstanding issues. The financial team plans to provide an initial draft of the Financial Plan to the JSCB by the third or fourth week of September.

The Secretary reported that the JSCB Advisory Staff was gathering the necessary information to complete the administrative budget as requested by Commissioner Corridors. A complete breakdown of expenditures will be provided at the August 16, 2007 meeting.

A memo from Joseph W. Barry, Senior Assistant Corporation Counsel and Christine M. Fix, JSCB Secretary dated August 9, 2007 was distributed. The memo outlined a conference call with OSC that took place on August 8, 2007. A follow-up call with John Traylor of OSC is scheduled to take place on August 14, 2007. Details of that conversation will be reported to the Board at the next meeting.

The meeting was adjourned. Next Board meeting will be held on August 16, 2007 from 8:30 am to 10:30 am in the SyraStat room in City Hall.

***Board minutes prepared by Christine M. Fix, JSCB Secretary. An audio recording of public meetings of the JSCB is available upon request.***