

JSCB

Joint Schools Construction Board

www.jscb.us

MEETING MINUTES FOR 7/26/07

Members:

Hon. Matthew J. Driscoll, Chair
Mayor
City of Syracuse

Daniel G. Lowengard
Superintendent of Schools
Syracuse City School District

Hon. Calvin Corriders, Treasurer
Commissioner
Board of Education

Dr. Ruben P. Cowart
President and CEO
Syracuse Community Health Center

Hon. Ned Deuel
President
Board of Education

Hon. Bea González
President
Syracuse Common Council

Hon. Laurie Menkin
Commissioner
Board of Education

Kenneth Mokrzycki
Director of Administration
City of Syracuse

Hon. Van B. Robinson
Councilor
City of Syracuse

Hon. William M. Ryan
Councilor
City of Syracuse

Secretary to the Board:

Christine M. Fix
Director of Intergovernmental Affairs
City of Syracuse

Advisory Staff:

Joseph W. Barry, III, Esq.
Senior Assistant Corporation Counsel
City of Syracuse

Nicholas DiBello
Assistant to the Superintendent
For Facilities and Construction
Syracuse City School District

Bill Owens
Contract Compliance Officer
City of Syracuse

Mary Robison, P.E.
City Engineer
City of Syracuse

Brian Roulin
Commissioner of Finance
City of Syracuse

Joseph Rufo
Chief Financial Officer
Syracuse City School District



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Syracuse City



School District

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Board Members present: Dr. Ruben Cowart, Ned Deuel, Bea Gonzalez, Ken Mokrzycki, Van Robinson

Board Members absent: Mayor Driscoll, Superintendent Dan Lowengard (present via telephone), Calvin Corriders, Laurie Menkin, Bill Ryan

Council President Bea Gonzales presided over the meeting.

Meeting minutes from 7/19/07 were accepted and put into the record.

Letters of introduction from Won-Door Corporation, Atlantic Testing Laboratories and Midwestern Wholesalers were distributed to the Board.

Diversity Compliance Proposals from Harris Beach, PLLC were distributed to all Board members.

A letter from the Department of Engineering to The Thomas Group dated July 18, 2007 regarding the Institute of Technology at Syracuse Central was distributed to the Board.

The Secretary updated the Board on the issuance of the A/E RFPs which were advertised and made available on the JSCB website on July 23, 2007.

The Secretary informed the Board that she had spoken with S.A.N.E. and had scheduled a presentation at the August 30, 2007 Board meeting.

A press release covering the hiring of Charles Anderson as the City's M/WBE Outreach Specialist was reviewed.

Bill Owens reviewed First Albany Capital's contract Diversity Plan utilization documents and recommended to the Board that they be approved. A motion to approve First Albany's utilization plan was made by Board of Education President Ned Deuel and seconded by Dr. Ruben Cowart and passed unanimously.

Susan Schmelzer, Senior Vice President of First Albany Capital presented a framework for the development of the JSCB's Financial Plan. The Board voted to allocate to all seven schools in Phase 1 the EXCEL money on a pro-rated basis. First Albany Capital will be reporting on a weekly basis updates on the financial plan and will be presenting by phone or in person to the Board as needed.

A motion to go into Executive Session to receive legal advice from the Mackenzie Hughes legal consultants on the Program Manager's contract was made by Councilor Van Robinson and seconded by Ned Deuel. The Board then adjourned to executive session.

The Board returned to open session and the meeting was adjourned. Next Board meeting will be held on August 2, 2007 from 8:30 am to 10:30 am in the SyraStat room in City Hall.

Board minutes prepared by Christine M. Fix, JSCB Secretary. An audio recording of public meetings of the JSCB is available upon request.