

JSCB

Joint Schools Construction Board

www.jscb.us

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City of Syracuse

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Superintendent of Schools
Syracuse City School District

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City of Syracuse

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MEETING MINUTES FOR 7/19/07

Board Members present: Mayor Driscoll, Superintendent Dan Lowengard, Calvin Corriders, Ned Deuel, Bea Gonzalez (present via video conference), Laurie Menkin, Ken Mokrzycki, Van Robinson, Bill Ryan

Board Members absent: Dr. Ruben Cowart

Meeting minutes from 7/12/07 were accepted and put into the record.

The Secretary informed the Board that the engineering department was conducting background and reference checks on the top two ranked PM firms. All information received will be compiled and presented to the Board at a future meeting.

The Secretary also informed the Board that the Architect/Engineer RFPs would be advertised and issued on July 23, 2007. A complete schedule outlining the pre-submittal meeting, walkthroughs and due date was distributed to the Board. Copies of the RFP will be mailed to all firms on the JSCB Bid List and will also be available on the JSCB's website.

The Board was notified that the Secretary had received a FOIL request for copies of all documents submitted to the JSCB by various bidders in response to the "financial service" RFP for Phase 1 of the School Construction Program.

Additional Board Meetings had been scheduled through the end of September and were listed on the Meeting Agenda and on the JSCB website.

Copies of letter from the Syracuse City School District to Hueber-Breuer Construction Co. dated July 17, 2007 were distributed to the Board.

An e-mail from Susan Schmelzer of First Albany Capital dated July 17, 2007 was distributed to the Board for their review. The e-mail outlined several questions that First Albany would need to discuss with the Board in more detail in order to put together the financial plan. First Albany Capital will be present at the July 26, 2007 meeting to make a presentation to the Board on these issues and others relating to the Board's Financial Plan.

A project approval process flowchart was distributed to the Board. Joe Barry reviewed all of the necessary approval steps that must be completed for each part of Phase 1.

JSCB Advisory Staff will work on a community charette outline and schedule for Fall 2007. This will be presented to the JSCB for their approval.

The JSCB will request with the New York State Comptroller to discuss pre-bonding funding issues.

The meeting was adjourned. Next Board meeting will be held on July 26, 2007 from 8:30 am to 10:30 am in the SyraStat room in City Hall.

Board minutes prepared by Christine M. Fix, JSCB Secretary. An audio recording of public meetings of the JSCB is available upon request.