

**Members:**

**Hon. Matthew J. Driscoll, Chair**  
Mayor  
City of Syracuse

**Daniel G. Lowengard**  
Superintendent of Schools  
Syracuse City School District

**Hon. Calvin Corriders, Treasurer**  
Commissioner  
Board of Education

**Dr. Ruben Cowart**  
President and CEO  
Syracuse Community Health Center

**Hon. Bea González**  
President  
Syracuse Common Council

**Hon. Nancy K. McCarty**  
Commissioner  
Board of Education

**Hon. Laurie Menkin**  
Commissioner  
Board of Education

**Kenneth Mokrzycki**  
Director of Administration  
City of Syracuse

**Hon. Van B. Robinson**  
Councilor  
City of Syracuse

**Hon. William M. Ryan**  
Councilor  
City of Syracuse

**Secretary to the Board:**

**Christine M. Fix**  
Director of Intergovernmental Affairs  
City of Syracuse

**Advisory Staff:**

**Joseph W. Barry, III, Esq.**  
Senior Assistant Corporation Counsel  
City of Syracuse

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Syracuse City School District

**Bill Owens**  
Contract Compliance Officer  
City of Syracuse

**Mary Robison, P.E.**  
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# JSCB

## Joint Schools Construction Board

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### **MEETING MINUTES FOR 5/10/07**

**Board Members present:** Mayor Driscoll, Superintendent Dan Lowengard Calvin Corriders, Dr. Ruben Cowart, Bea Gonzalez, Laurie Menkin, Nancy McCarty, Ken Mokrzycki, Van Robinson, Bill Ryan

**Board Members absent:** None

Meeting minutes from 5/3/07 were accepted and put into the record.

The Board Secretary reported on the Program Manager Pre-submittal Meeting held on May 3, 2007. Approximately 104 people attended the meeting and 51 people signed in representing potential proposers.

A letter from Ray Hart, CPA, the JSCB Financial Advisor, dated May 7, 2007 regarding the maximum cost allowance for all of the schools included in Phase 1 was distributed to the Board.

A letter of introduction from Mankato Kasota Stone, Inc., dated April 30, 2007 was distributed to all Board members.

The Board reviewed the draft Findings Statement which detailed their response to the comments received on the Architect/Engineer RFPs during the comment period. The Board then passed Resolution #8 of 2007 which authorized the adoption of the Findings Statement in response to public comments.

The Board also passed Resolution #9 of 2007 authorizing the issuance of the Architect/Engineer RFPs for Blodgett, Shea Fowler, H.W. Smith, Clary and Dr. Weeks Schools. The Board reiterated their desire to hold the A/E RFP until the Program Manager was selected thereby allowing firms not selected for the PM/RFP the opportunity to respond to the A/E RFP for the six schools listed above.

In addition, the Board passed Resolution #10 of 2007 authorizing the issuance of the Architect/Engineer RFP for the Central High School Project. The Board reiterated their desire to hold the A/E RFP until the Program Manager was selected thereby allowing firms not selected for the PM/RFP the opportunity to respond to the Central Tech A/E RFP.

The JSCB Secretary had not received all of the Bond Underwriter score/evaluation sheets and therefore there was insufficient data to tabulate the scores and report on the top four senior firms and three co-managing firms. Council President Bea Gonzalez noted that she had additional concerns about some of the firms' financial ability that she wished to discuss in detail in executive session.

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A motion to go into executive session for this reason was made by Council President Gonzales and seconded by Calvin Corriders and was voted on by the Board. The Board then adjourned to Executive Session.

The Board returned to regular session and Commissioner Menkin made a motion that the Board take a short recess. The motion was seconded by Commissioner McCarty and voted on by the full Board.

Upon returning from the recess, Mayor Driscoll asked the Secretary if she had received enough information to tabulate the Bond Underwriter Rankings. The Secretary reported that she had received all of the score/evaluation sheets and had calculated the rankings with Corporation Counsel Joe Barry and Commissioner of Finance, Brian Roulin. Joe Barry informed the Board that they had two options going forward, they could make a motion to select a firm to serve as the Bond Underwriter or they could make a motion to interview 1 or more of the top firms before making their decision.

The JSCB Secretary announced the following rankings for the Bond Underwriter:

The top four firms for Senior Managing Underwriters were (in this order): Citigroup, First Albany, Morgan Stanley and RBC Dane. The top four Co-Manager firms were (in this order): Alta, Roosevelt and Cross, Alexandra and James and Loop Capital.

The Board discussed the next step in the selection process and Dr. Cowart made a motion that the top two senior firms would be invited for oral presentations and confidential interviews. Councilor Robinson seconded the motion. Board members voted in favor of the motion with the exception of Superintendent Lowengard who voted no and Commissioner Corriders who was absent at this time during the meeting. It was also decided by consensus that the selection and resolution for the Bond Underwriter would be acted on at the May 17, 2007 meeting to avoid any further delays. The JSCB Secretary was instructed to set up these interviews for the May 17, 2007 meeting.

The JSCB Advisory Staff and Fiscal Team would prepare the process, procedure, criteria and balloting for the interview session. Copies of this process would be sent to the Senior firms and Board members for their review prior to the May 17, 2007 Board Meeting.

The meeting was adjourned. Next Board meeting will be held on May 17, 2007 from 8:30 am to 10:30 am in the SyraStat room in City Hall.

***Board minutes prepared by Christine M. Fix, JSCB Secretary. A complete audio recording is available upon request***