



**Associated Builders and Contractors, Inc.
Empire State Chapter**

6369 Collamer Drive
East Syracuse, NY 13057-1115
(315)463-7539 (800)477-7743 Fax
(315)463-7621

ABC

DIRECT DEPOSIT QUESTIONNAIRE

Welcome to ABC Direct Deposit!

It's a GREAT benefit . . . you'll be glad that you chose it! This form must be completed accurately and correctly. In addition to completing this form we request a "Voided" check for the account that you want credited with your payroll dollars - if you want your SAVINGS account credited we will also need a "Voided" deposit ticket. This will enable us to supply our bank and your bank with correct information in the event of errors or questions. If you have questions please direct them to Bruce K. Van Dee, our V.P. of Finance.

INFORMATION REQUIRED

LAST NAME	FIRST NAME	MIDDLE INITIAL

BANK ACCOUNT NUMBER	
ACCOUNT TYPE (CHECKING, SAVINGS, ETC.)	
DESCRIPTION OF ACCOUNT (NAMES AS LISTED ON CHECKS & DEPOSIT SLIPS)	
ROUTING/TRANSIT NUMBER	

Because direct deposit requires reporting payroll data several days prior to our actual pay dates all time cards must be received by 8:00am on the 7th (for payroll dates on the 15th), and 8:00am on the 23th (for payroll dates on the 30th). There will be no exceptions to these requirements.

FREE ENTERPRISE...

